



TENANT'S NOTICE TO TERMINATE A TENANCY

Tenant's full name(s): _____

Property Address: _____

I/We as tenants of the above dwelling give you notice that I/We wish to terminate my/our tenancy. The four-week period of notice will start on _____ and expire on _____.

I/We confirm that the keys to the property will be handed in on _____ to one of the following St. Leger offices.

- Adwick Town Hall, Adwick-le-Street
- Council House, College Road, Doncaster
- Rossington Office, Holmescarr Centre, Rossington
- Sandbeck House, Balby Bridge
- Stainforth Office, Emerson Avenue, Stainforth
- Conisbrough Cash Office, 62 Church Street, Conisbrough
- Thorne Office, The Bridge Centre, Bridge Street, Thorne

I/We authorise St. Leger Homes' officers, representatives, workmen and their agents to enter the dwelling at any time during the four week notice period to inspect its condition and to carry out any necessary repairs. All representatives and agents of St. Leger Homes carry identification, please ask to see it. Do not allow anybody into your home if they cannot provide identification.

I/We understand that all domestic household goods, unless a prior agreement has been made with an officer of St. Leger Homes, will be removed along with all refuse and furniture. On termination of the tenancy, in the absence of any prior agreement to leave furniture and effects, a charge will be made to me as the outgoing tenant for the cost of removing all such items, with the addition of a £25 administration charge and VAT where applicable.

Signed: _____ Signed: _____

Date: _____

My/our future address will be: _____

Contact Telephone Number: _____

Current Utility Supplier _____

Our reason for termination is: _____

Outstanding Rent Arrears: £ _____

If you have rent arrears how do you intend to pay? _____

