



FREE TENANT TRAINING PROGRAMME 2011-12



Date	Time	Course	Please tick ✓	Venues *See below
10 May 11	9.30 – 12.30	Basic ICT		TRRC
18 May 11	9.30 – 11.30	E-Learning		TRRC
18 May 11	13.00 – 15.00	E-Learning		TRRC
24 May 11	9.30 – 12.30	Intermediate ICT		TRRC
14 June 11	9.30 – 12.30	Minute Taking		TRRC
22 June 11	9.30 – 11.30	E-Learning		TRRC
22 June 11	13.00 – 15.00	E-Learning		TRRC
28 June 11	9.30 – 12.30	Newsletter Writing		TRRC
5 July 11	9.30 – 12.30	Introduction to Fundraising		TRRC
11 July 11	9.30 – 11.30	E-Learning		TRRC
11 July 11	13.00 – 15.00	E-Learning		TRRC
13 July 11	9.30 – 12.30	Financial Inclusion		TRRC
7 Sept 11	9.30 – 12.30	Social Networking		TRRC
12 Sept 11	9.30 – 11.30	E-Learning		TRRC
12 Sept 11	13.00 – 15.00	E-Learning		TRRC
20 Sept 11	9.30 – 12.30	Basic ICT		TRRC
28 Sept 11	9.30 – 12.30	Intermediate ICT		TRRC
5 Oct 11	9.30 – 12.30	Being a Good Tenant		TRRC
11 Oct 11	9.30 – 11.30	E-Learning		TRRC
11 Oct 11	13.00 – 15.00	E-Learning		TRRC
17 Oct 11	9.30 – 15.00	Internet Skills		TRRC
15 Nov 11	9.30 – 12.30	Minute Taking		TRRC
21 Nov 11	9.30 – 11.30	E-Learning		TRRC
21 Nov 11	13.00 – 15.00	E-Learning		TRRC
29 Nov 11	9.30 – 12.30	Newsletter Writing		TRRC
11 Jan 12	9.30 – 12.30	Spend & Save		TRRC
17 Jan 12	9.30 – 11.30	E-Learning		TRRC
17 Jan 12	13.00 – 15.00	E-Learning		TRRC
23 Jan 12	9.30 – 15.00	Internet Skills		TRRC

30 Jan 12	9.30 – 12.30	Introduction to Fundraising		TRRC
1 Feb 12	9.30 – 11.30	E-Learning		TRRC
1 Feb 12	13.00 – 15.00	E-Learning		TRRC
7 Feb 12	9.30 – 12.30	Social Networking		TRRC
5 March 12	9.30 – 12.30	Financial Inclusion		TRRC
7 March 12	9.30 – 11.30	E-Learning		TRRC
7 March 12	13.00 – 15.00	E-Learning		TRRC
14 March 12	9.30 – 12.30	Being a Good Tenant		TRRC
21 March 12	9.30 – 12.30	Spend & Save		TRRC

*TRRC = Tenant's and Resident's Resource Centre, 40 St James Street, Doncaster DN1 3BB

Other courses are available such as:

Food Safety in Catering, Level 2

First Aid

DIY Skills

Committee Skills for TARA Committees and Call Centre Visits can be arranged.

E – Learning



St. Leger Homes of Doncaster has joined forces with the Housing e-Academy to provide you with the opportunity to improve your skills and knowledge. You can attend a session in the training programme for E-Learning to help you feel comfortable completing the below modules in your own time at home.

We are currently offering six modules:

- Fire Safety
- First Aid
- Introduction to Health and Safety
- Climbing the Career Ladder
- Healthy Living
- Managing a Home

Please contact the Community Engagement Team if you are interested in any of the FREE TRAINING on:

Telephone: 01302 862292

Fax: 01302 862626

E-mail: communityengagement@stlegerhomes.co.uk

Alternatively, you can tick your choice of course, complete the personal details below, and return this form to any of our local area offices.

Name.....

Address.....

Telephone Number.....

Email.....



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