

Freedom of Information Request Form

Data Protection Statement:

We need the information we are asking for on this form so that we can deal with your enquiry. This information is recorded onto a computer system and will only be passed on to the officer dealing with your request so that they can respond to you effectively and in a timely manner.

From time to time, we may ask our customers what they think about our services, so that we can make changes or improve them. Please tick this box if you would like to take part.

Name:	Address:
Daytime Tel No:	Email:
Please give full details of the specific information that you require:-	
Signed:	Date:

Please note that certain requests for information could incur a fee.