

Company Number 05564649
A Company Limited by Guarantee
Registered in England

St. Leger Homes of Doncaster Limited

SECOND ANNUAL GENERAL MEETING

7 November 2007

Present

Asma Hassan, Cllr Bill Mordue, Frank Protheroe, Cllr George Beck, James Parkin, John Young, Kate Radovanovic, Lyn Ralph, Michael Hardy, Cllr Pat Haith, Cllr Paul Coddington, Peter Chapman, Phillip Jackson, Sid Hall.

In attendance

Martin Musgrave (Chief Executive), Judith Jones (Director of Customer Services), Paul Hopkinson (Director of Property Services), Trevor Lincoln (Director of Business Planning), Linda Milan (Company Secretary), Leandra Graham-Hibling (PA), Max Newton (Board Support Officer).

Also in Attendance

Gary Wells (DMBC), Cllr Beryl Roberts, David Nevitt, Cllr Doreen Woodhouse, Cllr Elsie Butler, George Jackson, Godwin Mudzimu, Ian Gardner, Lin Myers, Linda Teasdale, Cllr Moira Hood, Robert Allen, Rodger Haldenby, Rory Perrett, Vic Lowe.

1.	Apologies and Quorum	ACTION
1.1	Apologies were received from Betty Clayton, Brian Naughton, Cllr Carol Williams, Cllr Ken Keegan, Maureen Edgar, Cllr Stuart Exelby and Andrew Bosmans.	
1.2	It was confirmed that a quorum was present.	
1.3	Mr Peter Chapman Chaired the meeting.	
2.	Welcome Address	
2.1	The Chair welcomed everyone to the AGM, the second AGM of the company. He went onto thank Board members and staff for their hard work and commitment. In particular he gave thanks to the Board members who had resigned from the Board within the last year - Mr Charlie Wyatt, Mrs Val Hartley, Cllr John Mills, Cllr Joe Blackham and Cllr Margaret Ward. Thanks were also given to members that had left the Area Boards over the past	

	year; Steve Kimber, Cllr Barry Johnson, Cllr Richard Walker, Cllr Ros Jones, Linda Teasdale, Dorothy Chamberlain, Brian Naughton and Frank Protheroe.	
2.2	He raised that 2006/07 had been an important year for the company achieving 2 star 'good' service plus promising improvement prospects from the Audit Commission inspection. He commented that the company had achieved significant levels of service improvement over the year mentioning the number of properties brought back into use, the improved efficiency of the Repairs Contact Centre, the tenant password scheme for repairs, the introduction of Optitime which allows the repairs operatives to attend appointments more efficiently, Corgi certification and the introduction of Choice Based Lettings.	
2.3	The Chair also spoke about the disastrous floods that had hit Doncaster in the summer and praised both the staff and the customers whose homes were flooded for their patience and fortitude during a very difficult period.	
3.	Minutes of the last meeting on 1 November 2006 and matters arising	
3.1	The minutes of the last meeting on 1 November 2006 were agreed as a true and accurate recorded.	
3.2	There were no matters arising.	
4.	Report of External Auditors – Financial Statements	
4.1	The Chair drew Members' attention to the Directors Report and Financial Statement including Profit and Loss Account for the period ended 31 March 2007 together with the balance sheet as at that date. He invited comments from the Chair of the Audit Committee.	
4.2	The Chair of the Audit Committee gave highlights from the External Audit 2006/07: <ul style="list-style-type: none"> • Solid year – a modest surplus of £172k achieved returned to DMBC Housing Revenue account. • Auditors statement confirms that budgetary control procedures are observed. • Risk register/management procedures are in place. • Inter – company balances of over £600,000 highlighted but satisfied that this is being resolved with DMBC and is a matter of accounting systems being consistent. • Eight control issues identified for further consideration all low grade – where changes will improve operations but are not 	

	<p>vital for internal control performance.</p> <p>All are areas where work is underway:</p> <p>The report is therefore confirmation of a satisfactory position.</p>	
4.3	Resolved that the accounts as submitted to the meeting are received.	
5.	Re-appointment of Auditors	
5.1	Resolved that KPMG Ltd be reappointed auditors of the company until the conclusion of the next general meeting at which accounts are laid before the company, at an agreed fee.	
6.	Appointment of Tenant and Independent Board members and approval of Tenant and Independent Area Board Members	
6.1	Resolved that the appointment of Frank Protheroe, Phill Jackson and Brian Naughton are elected as Directors of the Company.	
6.2	Resolved that Kate Radovanovic the Director retiring by rotation be re-elected as Director of the Company.	
6.3	Resolved that Gillian Taylor's retirement from the Board be confirmed.	
6.4	Resolved that the new Area Board members Andrew Bosmans, David Nevitt, Cllr Carol Williams, Cllr Nigel Hodges and Cllr Sandra Holland are appointed to the Area Boards.	
6.5	Thanks were extended to both Rodger Haldenby and Betty Clayton for their period of co-option on to the Main Board.	
7.	Any Other Business	
7.1	No items were discussed.	
	The meeting ended at 6:40 pm	