

Company Number 05564649  
A Company Limited by Guarantee  
Registered in England

## St Leger Homes of Doncaster Limited

### JOINT AREA BOARD MEETING MONDAY 16 APRIL 2007

#### Present

Rodger Haldenby (Chair), Betty Clayton, Cllr Beryl Roberts, Cllr Ros Jones, Dorothy Chamberlain, Frank Protheroe, George Jackson, Ian Gardner, Lyn Ralph, Rory Perrett, Sid Hall, Brian Naughton, Cllr Joe Blackham, Cllr Ken Keegan, Cllr Moira Hood, Dr Robert Allen, James Parkin, Lin Myers, Philip Jackson, Verdun Lowe.

#### In Attendance

Judith Jones (Director of Customer Services), Paul Hopkinson (Director of Property Services), Rebecca Wilkie (Asst Director for Estates Management), Shauna Brady (PA), Aileen Tutgun (PA), Maxine Newton (Board Support Officer).

- |  | <b>ACTION</b> |
|--|---------------|
| <b>1. Apologies and Quorum</b>   |               |
| 1.1 Apologies were recorded from Cllr Doreen Woodhouse, Cllr Elsie Butler, Cllr Margaret Ward, Cllr Maureen Edgar, Linda Teasdale, Steve Kimber and Linda Milan.   |               |
| 1.2 It was noted that a quorum was present. The meeting was chaired by Rodger Haldenby.  |               |
| <b>2. Minutes of previous meeting held on 12 March 2007</b>  |               |
| 2.1 The minutes of the joint meeting held on 12 March 2007 were approved as a correct record with the following amendments:-   |               |
| 2.1.1 Philip Jackson to be added to present members.   |               |
| 2.1.2 <b>Minute 5.2</b> - 'no strong correlation' amended to 'a strong correlation'.   |               |
| <b>2.2 Matters arising from previous minutes held on 12 March 2007</b>   |               |
| 2.3 <b>Minute 7 – Solid Fuel Appliance Servicing Policy</b> - members enquired when to expect a revised report. They were informed that SLHD were currently still in consultation with DMBC, once consultations were complete a revised report would be brought back to the Area Boards. | <b>PH</b>     |
| <b>3. Feedback from Inspection</b>   |               |

3.1 The Director of Customer Services and Director of Property Services presented this item the purpose of which was to give Area Board members feedback from the recent Inspection.

3.2 Dr Robert Allen and Lin Myers entered the meeting.

3.3 The presentation focused mainly on Judgement 1. They outlined to members the Inspectors pre-site thoughts and addressed each Key Line of Enquiry (KLOE) area. Then went onto discuss the Inspectors thoughts at the end of the on-site inspection. They identified areas of weakness and strength within each area of the business.

They informed members that as issues and concerns were raised the company was given the opportunity to address them. The Inspectors were fairly open with their findings and there was a lot of dialogue between both parties.

3.4 They summarised by saying that there were no major areas of concern that were highlighted as a result of the Inspection that the Executive Management Team were not aware of.

There had been no clear indication of whether the 2 star rating would be achieved and it remained for the company to await the results of which would be given week commencing 7 May 2007.

3.5 One member raised on behalf of the Tenants she would like to say thank you to all staff and in particular the Assistant Director for Performance and her team for all their hard work and efforts.

**JJ/PH**

3.6 **The Area Boards noted the contents of the presentation and report.**

#### **4. Environmental Improvement Works**

4.1 The Director of Customer Services gave a verbal report to the Area Board. She explained that subject to achieving 2 star status that funding could be accessed to use for wider environmental improvements. This could mean an additional £800,000 for the first year to be split between the Area Boards. A clear criteria agreed between SLHD and DMBC would need to be set within a policy document.

4.2 If however, the 2 star status was not achieved the funding would not be available.

**Further details to be brought to the next Area Board meeting.**

**JJ/PH**

#### **5. Minutes of previous Committee/Board meetings**

5.1 The Area Boards received the minutes of the following meetings:

- Finance and Performance Committee meetings held on 11 January and 31 January 2007.
- Board Meeting held on 7 March 2007.

**6. Any Other Business**

6.1 The Chair raised that there was confusion amongst some tenants over the number of free weeks given on this years rent card.

**It was agreed that clarification would be sought on how many free weeks rent there would be this year and the coming year.** JJ/PH

**7. Date and Time of next meeting**

7.1 Monday 14 May 2007

The meeting ended at 6:20 pm